**MINUTES AND RESOLUTIONS**

###### ANNUAL MEETING 2017

###### VIETNAM SEAPORTS ASSOCIATION

14/09/2017–Da Nang City

1. In implementing the Resolution of the Vietnam Seaports Association (“VPA”) Annual Meeting 2016 in Ha Long City,and with the proposal of the hosting port as unanimously approved by the Executing Committee, the VPA Annual Meeting 2017 (“the Meeting”) hosted by Da Nang Port was conducted on Sep 14, 2017 in Da Nang City.

1. Prior to the Meeting, the 8th Executing Committee convened a preparatory Meeting on Sep 13, 2017 in Da Nang to review and agree on matters relating to the proceedings, appointment of chair persons to conduct the Meeting.
2. Attending the Meeting, in addition to the guests of honor from the central agencies and local municipality and community, there were 140 voting delegates and 220 other delegates from almost all 70 member ports.
3. The Meeting thanked the organizations, companies for sending the congratulating bouquets of flowers to the Meeting.
4. After the introduction of the Organizing Committee, the Meetingunanimouslyagreed on appointing the Meeting chair persons and secretariat as proposed by the Executing Committee (ExCo) :

Chair persons:

* Mr.Le Cong Minh, Chairman
* Mr. Nguyen Hung Viet, Vice Chairman
* Mr.Tran Khanh Hoang, Vice Chairman
* Mr. Nguyen Huu Sia, Vice Chairman, Director General of Da Nang Port (the host)

Secretariat:

* Mr. Nguyen Dinh Thang
* Mr. Tran Quoc Anh

1. The Meeting welcomed Mr. Tran Van Mien - Vice Chairman, People’s Committee of Da Nang City, Mr. Đỗ Hồng Thái - Vice President, Vietnam Maritime Administration, and other dignitaries representing the central and local agencies, representatives of the friendly associations such as Vietnam Ship Owners’ Association, Vietnam Shipping Agencies and Brokering Assoociation, Vietnam waterway and continental shelf Ports Association, representatives of some other companies and organizations for making themselves available to attend and address the Meeting.
2. The Meeting noted the main reports, including:
3. The VIIIe Term Executing Committee report delivered by Mr. Lê Công Minh, Chairman;
4. Report on the activities of the association, financial report for the period 2016-2017 and budget for 2017-2018 together with the Recommendations of the association to relevant authorities presented by Mr.Ho Kim Lan, General Secretary.

Report of the ExCo and Recommendations of the Meeting shall be submitted to relevant authorities.

1. The Meeting welcomed and witnessed the delivery of membership certificate to the new member:

* Hau Giang Shipping Service Company Limited (Vinalines Hau Giang Port)

1. The Meeting recognized and thanked the secretariat members who have completed the services for their contribution to the activities and development of the Association. The Chairman has presented the token of appreciation to these secretariat members.
2. The Meeting witnessed the charity presentations of housing support to most needed families from VPA budget and spending report ofVPA/Stinischarity fund contributed by Stinis for VPA’s corporate social responsibility, with the donations:

*+ To build house for Phuoc Long hamlet head Mr. Thái Văn Hùng, Quế Sơn precinct, Quang Nam province; and for Mr. Nguyễn Văn Chung, Thanh Khê district, ĐàNẵng City, each family 70 million VND from VPA budget;*

*+ To increase the dedicated budget of the Central Institute of Hematology and Blood Transfusionoffering charity meals to poor patients with the amount equivalent to USD5.000 from VPA/Stinis charity fund;*

*+ To support the charity eye surgery program of the Hai Yen Eye Care Center with the amount equivalent to USD5.000 from VPA/Stinis charity fund.*

The Meeting thanked and highly appreciated the contribution of the management of Stinis (the mother company from the Netherlands and its branches in Singapore and Malaysia) as companion and contributor of VPA activities in decade and particularly with generous contribution to the charity funding through VPA. The Meeting tasked the Standing Committee to oversee the VPA Office duty to cooperate with Stinis on the transparent and mutual consensus basis for the most effective management and use of the fund; and expressed the willingness to have similar support from other partners for such charity purpose.

1. The Meeting noted the presentations of the products and services of the sponsors, visited the sponsors’ exhibition stands organized in conjunction with the Meeting;
2. The Meeting noted the Standing Committee members’ presentation on the tasks and plan of activities to be carried out in the near future to serve the best interest of the member port enterprises.
3. The Meeting noted the opinions and contribution of the member ports on the port management, operations and development as well as on the VPA activities.
4. The Meeting complimented the achievements of the Secretariat for good performance recently in general and for cooperating with Da Nang Port in successfully organizing the Annual Meeting 2017in Da NangCity.
5. The Meeting noted and appreciated the precious contribution and participation of the sponsors including the Main Sponsors namely **Liebherr- Lin, Kranunion GmbH, Amtecol** and other Sponsors: **Stinis Singapore Pte. Ltd.; Konecranes Group; International Marine Services Inc.; Takraf GmbH; Sany Heavy Machineries Co. Ltd.; Siemens Ltd.; DucManh Development JSC.** VPA Chairman has presented souvenir to each sponsor.
6. The Meeting commented the effective contribution of Shipping Times magazine in having the special issue marking the VPA Annual Meeting 2017.
7. The main issues discussed, approved by the Meeting and included in the Resolutions as follows:
8. Approved the report of the VIII-Term Executing Committee on the evaluation of activities during 2016-2017 and programme of activities for 2017-2018 of the Association;
9. Approved the financial statement for the period of 2016-2017 appeared in Annex 2; and the Budget for the activities of the Association for the period of 2017-2018 appeared in Annex 2 as presented by the Secretariat.
10. Consented with the summary of opinions, recommendions of member ports to the State, sector and relevant authorities as presented by the Secretariat.
11. Agreed to host the 43rd APA Main Meeting on November 15-16, 2017 in Vung Tau. Tasked the VPA Office with the participation and support from Saigon Port and Saigon New Port to be well prepared for the successful hosting of the 43rd APA Main Meeting in Vietnam.
12. Agreed to host the 39th APA Working Committee Meeting in 2018 in Vietnam as requested.
13. On concrete tasks for near future, the Meeting has discussed and agreed with the orientation and activities of the Association as reflected in the report of the Executing Committee, including the following main tasks:
14. To implement further new provisions of the amended Charter, including the expansion of membership to include more members; increase the management capacity and performance of the Association by more participation of the Executing Committee, Standing Committee members, VPA Office in cooperation with member ports and resources outside to complete the common tasks of the Association;
15. To solicit members to have opinions on orientation and port master development planning, on port reform as prescribed in the Maritime Laws. To coordinate with the functional agencies to affect measures to stabilize port services market with more transparency following the development oriented market economy; by which the port services tariff frames should be reviewed, adjusted accordingly; those are considered to be the VPA key activities in the near future;
16. To strengthen relationship with the stakeholders, to undertake giving feedback, advices to the State and Sector forpromoting port operations and development; to support member ports individually in resolving difficulties; to join effort with member ports in reflecting status and recommending the authorities with solutions to new issues;
17. To cooperate with the host port for successful organization of the Annual Meeting 2018;
18. To maintain and develop existing foreign relations. To participate actively in the activities of ASEAN Ports Association (APA) and with the ports in APEC region;
19. To promote the provision of information on training, cooperate with related organizations to support faster human resources development in ports;
20. To study, develop and apply performance criteria in port management and operations; to get international location code for Vietnam ports; to formulate common port tariff scheme and other statistical data elements relating to port operations to facilitate IT application, unified information exchanges through single window portal at community and national levels;
21. To promote cooperation, information exchange online between VPA and member ports; to work promptly using email;
22. To develop more applications on VPA webpage; to support the publication of VPA Shipping Times magazine, including the development of the web-based version;
23. To improvequality of statistics, projection, evaluation of port investment, operations and development;
24. To promote awareness and responsibility of ports in terminal security, environment protection;
25. To promote corporate social responsibility in ports and community;
26. Cooperation with related associations/organizations inland and from overseas in resolving common issues;
27. To explore options to establish income generating services to support development as provided for by the Charter;
28. To cary out other tasks as needed.
29. Following the proposal of Cam Ranh Port, the Meeting agreed to and welcomed Cam Ranh Port to host VPA Annual Meeting in 2018. Time and venue to be informed later. The Meeting noted Cam Ranh Port representative’s expression of commitment to host the VPA Annual Meeting in 2018 and witnessed the handover of the VPA hosting flag from Da Nang Port to CamRanh Port.
30. The Meeting thanked the leaders of Da Nang City for having facilitated the organization of the Meeting and attended and addressed the Meeting.
31. On behalf of the 8thTerm ExCo, Mr. Lê Công Minh, Chairman of the Association gave the closing remarks. He thanked dignitaries from the Ministry of Transport, Da Nang City, Vietnam Maritime Administration and other central and local organizations as well as representatives from the related associations for their attendance and speeches; he thanked the representatives of related companies and agencies, representatives of the central and local media, the sponsors, the Management of the Muong Thanh Luxury Hotel, Serene Hotel, Lion Sea hotel Da Nang for the effective support and valuable contribution to the success of the Meeting.
32. The ExCo and all delegates thanked the management and staff of the Organizing Committee, the supporting staff of Da Nang Port, for the excellent preparation, hospitality and support forthe success of the VPA Annual Meeting 2017 and many other functions attached to the Meeting. Mr.Lê Công Minh also presented token of appreciation to the representatives of the Organizing Committee of Da Nang host port, and the Hotels.
33. After one half day of working in the spirit of “*VPA to make use of all potentials, reach for new achievements in sea economy development*”, the Annual Meeting 2017 of the Vietnam Seaports Association has completed in full the agenda and concluded successfully. The Meeting adjourned at 17h00 on 14/09/2017 in Da Nang City.

Da Nang City,14/09/2017

**SECRETARIAT For VPA EXECUTING COMMITTEE**

**Chairman**

(Signed) (Signed)

Nguyen Dinh Thang Tran QuocAnh LÊ CÔNG MINH